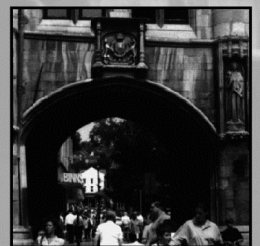


CITY OF
Lincoln
COUNCIL

Council Summons



For the meeting to be held on
Tuesday, 15 May 2018

Council Summons

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CITY OF LINCOLN COUNCIL

Sir/Madam,

You are hereby summoned to attend the meeting of the COUNCIL of the City of Lincoln to be held at The Guildhall on Tuesday, 15 May 2018 at 11.00 am.



Chief Executive and Town Clerk

Angela Andrews

AGENDA

SECTION A	Page(s)
1. To elect the Mayor for the ensuing year (See Appendix A for the Order of Ceremonial)	5 - 8
2. To appoint the Sheriff for the ensuing year (See Appendix A for the Order of Ceremonial)	
3. To appoint the Deputy Mayor for the ensuing year (See Appendix A for the Order of Ceremonial)	
4. To receive the notification of the Mayor of the appointment of Mayor's Chaplain	
5. To Appoint to Committees, Advocacy Roles and Outside Bodies	9 - 36

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Item No. 1, 2 and 3

APPENDIX A

ELECTION OF MAYOR AND APPOINTMENT OF SHERIFF AND DEPUTY MAYOR

(Items 1, 2 & 3 of Agenda)

1. Election of Councillor Keith Weaver as Mayor

5 mins

Mover:

Councillor Tom Dyer

5 mins

Seconder:

Councillor Ronald Hills

2. Chief Executive to read the Declaration of Acceptance of Office

Declaration of Acceptance of Office by the Mayor

To be read by the Chief Executive

YOU, KEITH WEAVER

**HAVING BEEN ELECTED TO THE OFFICE OF MAYOR HEREBY
DECLARE THAT YOU TAKE THE SAID OFFICE UPON YOURSELF
AND WILL DULY AND FAITHFULLY FULFIL THE DUTIES
THEREOF ACCORDING TO THE BEST OF YOUR JUDGEMENT
AND ABILITY.**

3. Mayor to sign Declaration of Acceptance of Office

4. Chief Executive to hand over the Ring reading at the same time the
Mayoral Investiture

Mayoral Investiture

To be read by the Chief Executive

**BY THIS RING I INVEST YOU WITH THE HONOUR AND DIGNITY
OF THE MAYORALTY OF THIS ANCIENT CITY REQUIRING YOU,
BY VIRTUE OF THE AUTHORITY THEREBY COMMITTED TO
YOU, TO MAINTAIN DILIGENTLY AND FAITHFULLY DURING
YOUR TERM OF OFFICE ALL THE RIGHTS AND PRIVILEGES OF
THIS CITY AND CORPORATION.**

5. Ex Mayor to hand over the Staff of Office reading at the same time as follows: -

**IN FURTHER CONFIRMATION OF YOUR AUTHORITY I DELIVER
INTO YOUR HAND THIS STAFF OF OFFICE.**

6. Ex-Mayor and newly elected Mayor to retire for the robing of the Mayor
7. On return Chief Executive to read Oath to the Mayor

Mayor's Oath

To be read by the Chief Executive

**YOU SHALL WELL AND TRULY SERVE OUR SOVEREIGN LADY
QUEEN ELIZABETH II IN THE OFFICE OF MAYOR OF THIS CITY
AND PRECINCTS OF THE SAME, AND TRULY MAINTAIN IN
RIGHT AS WELL THE POOR AND RICH. YOU SHALL TRULY
MAINTAIN ALL THE LIBERTIES, CUSTOMS AND PRIVILEGES OF
THIS CITY: AND ALL OTHER THINGS WHICH BELONG TO THE
OFFICE OF MAYOR OF THIS CITY, YOU SHALL TRULY DO AND
PERFORM, ACCORDING TO THE BEST OF YOUR SKILL AND
UNDERSTANDING.
SO HELP YOU GOD.**

- 10 mins 8. Mayor's address
9. Appointment of Roy South as Sheriff

5 mins
5 mins

Mover:
Seconder:

Councillor Hilton Spratt
Councillor Andy Kerry

10. Chief Executive to read the Declaration of Acceptance of Office

Declaration of Acceptance of Office by the Sheriff

To be read by the Chief Executive

YOU, ROY SOUTH

**HAVING BEEN APPOINTED TO THE OFFICE OF SHERIFF
HEREBY DECLARE THAT YOU TAKE THE SAID OFFICE UPON
YOURSELF AND WILL DULY AND FAITHFULLY FULFIL THE
DUTIES THEREOF ACCORDING TO THE BEST OF YOUR
JUDGEMENT AND ABILITY.**

11. Sheriff to sign Declaration of Acceptance of Office
12. Ex-Sheriff and newly elected Sheriff to retire for robing of the Sheriff
13. On return the Chief Executive to read Oath to Sheriff

Sheriff's Oath

To be read by the Chief Executive

**YOU SHALL WELL AND TRULY SERVE OUR SOVEREIGN LADY
QUEEN ELIZABETH II IN THE OFFICE OF SHERIFF OF THIS CITY,
FROM THIS TIME TO THE APPOINTMENT OF YOUR
SUCCESSOR. ALL LIBERTIES, CUSTOMS AND FRANCHISES OF
THIS CITY AND ALL OTHER THINGS WHICH BELONG TO THE
OFFICE OF SHERIFF OF THIS CITY YOU SHALL TRULY KEEP
AND DO TO YOUR POWER.
SO HELP YOU GOD.**

- 5 mins 14. Sheriff to return thanks for appointment
15. The Mayor to announce that Councillor Sue Burke be appointed as Deputy Mayor with Councillor Christopher Burke as the Deputy Mayor's Consort and present them with their Badges of Office.

16. Vote of thanks to the retiring Mayor

5 mins

Mover:

Councillor Neil Murray

5 mins

Seconder:

Councillor Geoff Ellis

17. The Mayor to present the Past Mayor's and Mayoress's Badges to the Retiring Mayor and Mayoress.

5 mins **18.** Ex-Mayor's reply

19. Vote of thanks to the Retiring Sheriff

5 mins

Mover:

Councillor Ric Metcalfe

5 mins

Seconder:

Councillor Helena Mair

20. The Mayor to present the Past Sheriff's Badge to the Retiring Sheriff

5 mins **21.** Ex-Sheriff's reply

To be completed by 12.25 p.m.

SUBJECT: CONFIRMATION OF APPOINTMENTS 2018/19 TO:

- **EXECUTIVE**
- **COMMITTEES AND SUB-COMMITTEES**
- **CHAIRS AND VICE-CHAIRS OF COMMITTEES**
- **ADVOCATE ROLES**
- **OUTSIDE BODIES**

1. Matter for Council

1.1 To note or agree the schedule of appointments to the Executive, Committees, Sub Committees, Chairs and Vice Chairs of Committees and Outside Bodies 2018/19, as detailed within **Appendices A and B.**

List of Appendices: Appendix A – Schedule of Committee appointments.
Appendix B – Schedule of appointments to outside bodies

Lead Officer: Alison Hewson - Democratic Services Officer
Telephone – (01522) 873370

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COMMITTEE MEMBERSHIP 2018/19

EXECUTIVE COMMITTEES

EXECUTIVE

Leader Councillor R Metcalfe

Deputy Leader Councillor D Nannestad

Portfolios

Our People and Resources Councillor R Metcalfe

Customer Experience and Review Councillor J Kirk

Remarkable Place Councillor F Smith

Reducing Inequality Councillor R Kirk

Economic Growth Councillor N Murray

Quality Housing Councillor D Nannestad

ASSET MANAGEMENT GROUP

(Leader) Chair Councillor R Metcalfe

Other Members of the Committee

Executive Portfolio Holder, Economic Growth Councillor N Murray

(Deputy Leader) Councillor D Nannestad

**SHARED REVENUES AND BENEFITS JOINT COMMITTEE (CITY OF LINCOLN
COUNCIL & NORTH KESTEVEN DISTRICT COUNCIL)**

Councillor (Executive Member) R Metcalfe

Councillor (Executive Member) D Nannestad

Councillor (Sub) F Smith

Councillor (Sub) R Kirk

**JOINT MEETING BETWEEN REPRESENTATIVES OF LINCOLN CITY
COUNCIL AND LINCOLNSHIRE CHAMBER OF COMMERCE AND INDUSTRY**

As per Executive membership.

AUDIT AND STANDARDS COMMITTEES

AUDIT COMMITTEE

(5:2)

Chair Councillor G Ellis
Vice-Chair Councillor S Burke

Other Members of the Committee

Councillor J Hanrahan

Councillor L McWilliams

Councillor G Hewson

Councillor R Hills

Councillor T Dyer

Councillor (Sub) _____

Councillor (Sub) _____

Councillor (Sub) _____

Councillor (Sub) _____

Independent Member Jane Nellist

ETHICS AND ENGAGEMENT COMMITTEE

(7:2)

Chair Councillor A McNulty
Vice-Chair Councillor G Ellis

Other Members of the Committee

Councillor R Metcalfe
Councillor N Tweddle
Councillor L Woolley
Councillor G Clayton-Hewson
Councillor L McWilliams
Councillor H Spratt
Councillor C Reid

Councillor (Sub) R Toofany
Councillor (Sub) G Hewson
Councillor (Sub) _____
Councillor (Sub) _____
Chris Elkington Independent Person
Roger Vine Reserve Independent Person

HEARINGS SUB COMMITTEE

(Membership of Panel is drawn from agreed membership of Ethics and Engagement Committee as required)

ASSESSMENT SUB COMMITTEE

(Membership of Panel is drawn from agreed membership of Ethics and Engagement Committee as required)

REGULATORY COMMITTEES

CENTRAL LINCOLNSHIRE JOINT STRATEGIC PLANNING COMMITTEE

Councillor C Burke
Councillor J Hanrahan
Councillor R Metcalfe
Councillor (Sub) G Hewson

LICENSING COMMITTEE

(9:3)

Chair Councillor K Brothwell
Vice Chair Councillor L Woolley

Other Members of the Committee

Councillor B Bean
Councillor G Clayton - Hewson
Councillor B Bilton
Councillor A McNulty
Councillor F Smith
Councillor R Toofany
Councillor P Vaughan
Councillor A Kerry
Councillor R Hills
Councillor K Weaver
Councillor (Sub): J Kirk
Councillor (Sub): G Hewson
Councillor (Sub): B Bushell
Councillor (Sub): _____

HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING SUB-COMMITTEE

(4:1)

Chair Councillor P Vaughan

Vice-Chair Councillor L Woolley

Other Members of the Committee

Councillor K Brothwell

Councillor A McNulty

Councillor A Kerry

Councillor (Sub) B Bean

Councillor (Sub)

Councillor (Sub)

Councillor (Sub)

PLANNING COMMITTEE

(8:3)

Chair Councillor J Hanrahan

Vice-Chair Councillor N Tweddle

Other Members of the Committee

Councillor B Bean

Councillor K Brothwell

Councillor B Bushell

Councillor G Hewson

Councillor B Bilton

Councillor C Burke

Councillor A Briggs

Councillor R Hills

Councillor E Strengiel

Councillor (Sub) N Murray

Councillor (Sub) J Kirk

Councillor (Sub)

Councillor (Sub)

HOUSING APPEALS PANEL

(4:1)

Chair	Councillor	L Woolley
Vice-Chair	Councillor	P Vaughan

Other Members of the Committee

Councillor	K Brothwell
Councillor	G Clayton-Hewson
Councillor	Y Bodger

Councillor (Sub)
Councillor (Sub)
Councillor (Sub)
Councillor (Sub)

PERSONNEL APPEALS PANEL

(4:1)

Chair	Councillor	G Ellis
Vice Chair	Councillor	L Woolley

Other Members of the Committee

Councillor	G Clayton-Hewson
Councillor	F Smith
Councillor	H Spratt

Councillor (Sub)	B Bushell
Councillor (Sub)	P Vaughan
Councillor (Sub)
Councillor (Sub)

SCRUTINY COMMITTEES

COMMUNITY LEADERSHIP SCRUTINY COMMITTEE

(8:3)

Chair Councillor B Bushell

Vice-Chair Councillor N Tweddle

Other Members of the Committee

Councillor L Preston

Councillor K Brothwell

Councillor C Burke

Councillor S Burke

Councillor G Clayton-Hewson

Councillor H Mair

Councillor A Briggs

Councillor C Reid

Councillor H Spratt

Councillor Sub G Hewson

Councillor Sub _____

Councillor Sub _____

Councillor Sub _____

HOUSING SCRUTINY SUB COMMITTEE

(4:2)

Chair Councillor G Hewson

Vice Chair Councillor P Vaughan
(Chair to be Chair of Performance Scrutiny Committee)

Other Members of the Committee

Councillor B Bushell

Councillor L Woolley

Councillor A Briggs

Councillor E Strengiel

Councillor (Sub) B Bean

Councillor (Sub) _____

EXTERNAL MEMBERSHIP

Chair of Lincoln Tenants Panel Debbie Rousseau

Vice Chair Lincoln Tenants Panel Member Mick Barber

Lincoln Tenants Panel Member Mandy Harley

Lincoln Tenants Panel Member Sheila Watkinson

PERFORMANCE SCRUTINY COMMITTEE

(7:2)

Chair Councillor G Hewson
.....

Vice-Chair Councillor H Mair
.....

Other Members of the Committee

Councillor L Preston
.....

Councillor P Vaughan
.....

Councillor L Woolley
.....

Councillor L McWilliams
.....

Councillor S Burke
.....

Councillor T Dyer
.....

Councillor R Hills
.....

Councillor (Sub): C Burke
.....

Councillor (Sub):
.....

Councillor (Sub):
.....

Councillor (Sub):
.....

POLICY SCRUTINY COMMITTEE

(5:2)

Chair Councillor C Burke

Vice-Chair Councillor B Bilton

Other Members of the Committee

Councillor R Toofany

Councillor P Vaughan

Councillor B Bushell

Councillor A Kerry

Councillor C Reid

Councillor (Sub) G Hewson

Councillor (Sub) K Brothwell

Councillor (Sub)

Councillor (Sub)

SELECT SCRUTINY COMMITTEE
(ALSO SITS AS THE CRIME AND DISORDER COMMITTEE)

(4:1)

Members of the Committee

Chair Councillor G Hewson

Vice-Chair Councillor B Bushell

Other Members of the Committee

Councillor C Burke

Councillor H Mair

Councillor E Strengiel

Councillor (Sub) J Hanrahan

Councillor (Sub) S Burke

Councillor (Sub) _____

Councillor (Sub) _____

NON-PUBLIC MEETINGS

CITY OF LINCOLN COUNCIL AND EMPLOYEE JOINT CONSULTATIVE COMMITTEE

(Including Health, Safety and Welfare)

(6:2)

Chair Trade Union To be confirmed at the first meeting

Vice-Chair Councillor To be confirmed at the first meeting

Other Members of the Committee

Councillor G Clayton-Hewson

Councillor G Ellis

Councillor G Hewson

Councillor R Kirk

Councillor R Metcalfe

Councillor C Burke

Councillor H Spratt

Councillor E Strengiel

Councillor (Sub) B Bilton

Councillor (Sub) J Kirk

Councillor (Sub)

Councillor (Sub)

CONSTITUTIONAL REVIEW GROUP

Chair (*Leader*) Councillor R Metcalfe
.....

Vice- Chairman Councillor D Nannestad
.....

Other Members of the Committee

Councillor H Spratt
.....

Councillor C Reid
.....

(Chair of Ethics & Engagement Committee) Councillor A McNulty
.....

DAWBER CHARITY

(7:2)

Chair Councillor B Bushell
.....

Vice-Chair Councillor K Brothwell
.....

Other Members of the Committee

Councillor G Clayton-Hewson
.....

Councillor A McNulty
.....

Councillor R Toofany
.....

Councillor G Hewson
.....

Councillor P Vaughan
.....

Councillor Y Bodger
.....

Councillor A Briggs
.....

Councillor (Sub) C Burke
.....

Councillor (Sub)

ADVISORY GROUPS

COMMONS ADVISORY PANEL

(4:1)

Chair Councillor N Murray

Vice-Chair Councillor H Mair

Other Members of the Committee

Councillor C Burke

Councillor L Preston

Councillor Y Bodger

Councillor (Sub) L McWilliams

Councillor (Sub) S Burke

OUTSIDE MEMBERSHIP

Mr G Wolfenden	(Open Spaces Society and West End Residents Association)
Ms J Kilby (Attends only for Student Union Items)	University of Lincoln Students Union
Mrs Emma Langdon-Manning	Lincoln Commons Horse Association
Mrs S Davies	South Park Residents Association
Ms A Griffiths	Carholme Community Forum
Mr V Hughes	Lincoln Civic Trust
Mr A Sweeney	Carholme Golf Club
Ms E Olivier-Townrow	Long Leys Road Residents Association
Mr. C J Smith	Lincoln Group Ramblers Association
Mrs M Smith	The Lincolnshire Fieldpaths Association
Mrs C Steel	Lincolnshire Wildlife Trust

EQUALITY AND DIVERSITY GROUP

(6:2)

Chair Councillor N Twedde

Vice Chair Councillor R Kirk

Other Members of the Committee

(Leader of the Council) Councillor R Metcalfe

Councillor S Burke

Councillor G Clayon-Hewson

Councillor C Burke

Councillor T Dyer

Councillor A Briggs

Councillor (Sub) L McWilliams

Councillor (Sub) _____

Councillor (Sub) _____

Councillor (Sub) _____

HISTORIC ENVIRONMENT ADVISORY PANEL

(5:2)

Chair	External Member	<u>To be appointed at first meeting</u>
Vice-Chair	Councillor	<u>To be appointed at first meeting</u>
Other Members of the Committee		
	Councillor	<u>G Ellis</u>
	Councillor	<u>C Burke</u>
	Councillor	<u>J Kirk</u>
	Councillor	<u>R Kirk</u>
	Councillor	<u>N Murray</u>
	Councillor	<u>R Hills</u>
	Councillor	<u>A Kerry</u>
	Councillor (Sub)	<u>D Nannestad</u>
	Councillor (Sub)	<u>J Hanrahan</u>

HISTORIC ENVIRONMENT ADVISORY PANEL (OUTSIDE MEMBERSHIP)

Vacant Send to Andrew Streeten for info	<u>English Heritage</u>
Vacant	<u>The Collection</u>
Mr A Nugent/A Maltby	<u>Lincoln Civic Trust</u>
Nicholas Moore	<u>Society for Lincolnshire History and Archaeology</u>
Professor D Sleight (Chair) (Sub: Professor Carezza Lewis)	<u>University of Lincoln</u>
Ms E Bates	<u>Heritage Trust for Lincolnshire</u>
Mr Derek Broughton	<u>Industrial Heritage Expert/SHLA</u>
Mick Jones	<u>Archaeology Specialist</u>
Phil Scrafton	<u>Lincolnshire Chamber of Commerce</u>

Mr Matt Corrigan	<u>Lincoln Business Improvement Group</u>
Dr Nicholas Bennett	<u>Historic Lincoln Trust</u>
Dr AJH Jackson	<u>Bishop Grosseteste University</u>
Dr P Dixon	<u>Cathedral Archaeologist</u>
Mrs Carol Heidschuster	<u>Lincoln Cathedral</u>
Ian George	<u>Lincolnshire County Council Heritage</u>
William Mason	<u>Lincolnshire County Council Heritage</u>
Councillor Lindsey Cawrey	<u>Lincolnshire County Council</u>

APPOINTMENT OF ADVOCATE MEMBERS

Children and Young People Advocate	<u>Councillor Mair</u>
Design Advocate	<u>Councillor J Hanrahan</u>
Historic Environment Advocate	<u>Councillor N Murray</u>
Sustainability Advocate	<u>Councillor S Burke</u>
Member Safeguarding Champion	<u>Councillor R Kirk</u>

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Appendix B

OUTSIDE BODIES 2018/19

Name of Organisation	New Council Representatives 2018/19
Abbey Children's Centre	Councillor F Smith
Armed Forces Covenant Champion	Councillor J Kirk
Birchwood Boiler House Project Committee	Mr P Gowen
Brayford Trust Board	Councillor R Metcalfe Councillor G Ellis
Broadband Stakeholders Group	Officer: Daren Turner, Interim Assistant Director - Strategic Development
CPE Traffic Penalty Tribunal	Officer: Rod Williamson, City Services Team Leader
Citizens Advice Bureau	Councillor K Brothwell
City of Lincoln Freeman's Gild	Councillor K Weaver Councillor Brothwell Councillor Vaughan Officer: Kate Fenn, Civic & International Partnerships Manager
Developmentplus	Councillor J Kirk Councillor R Kirk (Sub)
Drainage Board-Upper Witham	Councillor G Hewson Councillor T Speakman Councillor P Vaughan Mr J Boyall B Charlesworth Mr P Gowen D Jackson Ms R Longbottom Mr C Smith

Name of Organisation	New Council Representatives 2018/19
Drainage Board - Witham First	Councillor G Hewson Councillor P Vaughan D Jackson
Drainage Board - Witham Third	Councillor G Hewson Councillor P Vaughan Mr J Boyall B Charlesworth D Jackson
East Midlands Council	Councillor R Metcalfe
East Midlands Reserve Forces and Cadets Association	Councillor J Kirk
Fairtrade Steering Group	Councillor G Hewson
Flood and Water Management Scrutiny Committee	Councillor P Vaughan
Foundation of Christ's Hospital at Lincoln	Councillor J Hanrahan
Hartsholme Community Contact Centre	Councillor B Bean
Health Scrutiny Committee for Lincolnshire	Councillor C Burke Councillor B Bilton (sub)
Heritage Trust for Lincolnshire Advisory and Liaison Board	Councillor N Murray
Heslam Trust	Councillor L Woolley
Historic Lincoln Trust	Officer: Simon Walters, Strategic Director, Communities and Environment Councillor N Murray
Housing Health Care Delivery Group	Councillor D Nannestad
Investors in Lincoln	Councillor R Metcalfe Councillor N Murray
Lincoln Area Dial-a-Ride/ Shopmobility	Councillor G Clayton-Hewson
Lincoln Arts Trust	Councillor N Murray
Lincoln Business Improvement Group	Councillor R Metcalfe Councillor D Nannestad

Name of Organisation	New Council Representatives 2018/19
Lincoln City Sports and Education Trust	Officer: Simon Walters, Strategic Director, Communities and Environment
Lincoln Civic Trust	Councillor J Hanrahan Councillor N Murray (Sub)
Lincoln Cultural and Arts Partnership	Councillor R Metcalfe
Lincoln Municipal Charities	Councillor G Hewson Councillor K Brothwell Councillor H Mair
Lincolnshire Chamber of Commerce and Industry	Councillor J Hanrahan Officer: Simon Walters, Strategic Director, Communities and Environment
Lincolnshire Credit Union Ltd (trading as LincUp)	Ms R Longbottom
Lincolnshire Health and Wellbeing Network	Councillor D Nannestad
Lincolnshire Police & Crime Panel	Councillor R Kirk
Lincolnshire Waste Partnership	Councillor F Smith Officer: Steve Bird, Assistant Director- Communities and Street Scene
Mayor's Appeal Fund	Councillor K Weaver
MERE Trust	Councillor H Mair
Safer Lincolnshire Partnership	Councillor R Kirk Councillor F Smith (sub)
The Network Management Board	Councillor R Kirk
Voluntary Centre Services	Councillor R Kirk
Wordsworth House Community Forum	Councillor L McWilliams

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